

# HONG KONG

Hong Kong is a leading global financial centre for trade, investment and wealth management. Operating under a “one country - two systems” constitutional arrangement with China, it retains a legal and judicial system based on common law. Combined with the cultural and economic benefits of being located at the front door to Asia’s largest economy, as well as neighbour to the region’s other dynamic emerging economies, Hong Kong is a unique jurisdiction for conducting business.

ZEDRA Hong Kong’s team of highly experienced and multilingual professionals has broad experience working with local, regional and international clients. The office provides bespoke services to its clients, which include Hong Kong and international companies, entrepreneurs, business professionals and high-net-worth families.

## Private Clients Services

As a professional trustee, ZEDRA has the expertise and experience to deliver succession planning, wealth management and intergenerational guidance, including family governance counselling, to international families, entrepreneurs and family offices. We are well-connected to Hong Kong and international companies that deliver investment, asset management and insurance services, which can benefit our clients.

A Trust or a Foundation may be used for a variety of personal, estate, financial, tax and business planning objectives. They are often used in combination with underlying entities to which ZEDRA can provide administration services.

ZEDRA Hong Kong can assist with the establishment of a wide range of bespoke trust structures and in the provision of trustee and fiduciary services including:

- | Discretionary / Fixed / Reserved Powers Trusts
- | Employee Benefit Trusts
- | Revocable Trusts
- | Private Trust Companies
- | STAR Trusts
- | Unit Trusts
- | Sharia-observant Trusts
- | Charitable Trusts
- | Insurance Trusts
- | Purpose Trusts
- | Family / Charitable / Succession Planning Foundations

## Corporate Services

ZEDRA specialises in the establishment and management of Hong Kong and international companies and structures.

Our services include:

- | Company formation and registration
- | Bank account opening assistance
- | Provision of directors and shareholders
- | Provision of registered office and correspondence address
- | Company secretary and statutory records administration
- | Deregistrations and liquidations
- | Corporate restructuring
- | Escrow and process agent services
- | China company solutions

## Trade & Treasury Services

ZEDRA provides a comprehensive range of trade and treasury support services, including:

- | General advice on trade set-up and processes
- | Invoicing and order processing
- | Bank transactions and Letters of Credit
- | Treasury reporting and transaction monitoring
- | Logistics management
- | Handling of import and export documentation
- | Arranging quality control testing, cargo or product liabilities insurance
- | Assisting in banking facilities set-up, credit protection and receivable finance

## Private Equity & Fund Services

ZEDRA provides full fund services, including:

- | Assistance with establishment of funds, including project management and liaison with regulatory authorities
- | Fund administration services, including NAV calculation, preparation of statutory accounts and coordination of the audit process
- | Provision of directors to the manager and investment vehicles
- | Registered office and secretarial services to funds, GPs and holding companies / Special Purpose Vehicles ("SPVs")

## Accounting & Payroll Services

ZEDRA provides full support for a company's financial accounting and HR administration related tasks, including:

- | Accounting systems set-up and coordination
- | Bookkeeping and financial accounts preparation, including regulatory (SFC) reporting
- | Consolidated accounts across multiple jurisdictions
- | Audit preparation and assistance
- | Confidential staff payroll administration and record keeping
- | Advice on personnel matters, labour laws and insurances
- | Employment and dependent visa services

## Contact Us

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